

CENTRAL SUSSEX COLLEGE

PUBLICATION SCHEME

1. Who we are and what we do

1	Class	Documents	Format	Web link	Fee
1.1	Legal Framework	Instrument and Articles of Government	Website	Link	
		Legal Status – conferred by the Further Education and Higher Education Act 1992	Website	Link	
		Charitable Status – The College is an exempt charity under the powers conferred by the Further Education and Higher Education Act 1992	Website	Link	
1.2	How Central Sussex College is organised	College Leadership Team	College Website	link	
		Corporation and Committee Structure	College Website	link	
		Terms of Reference for Corporation Committee	College Website	link	
		Standing Orders for the Corporation	College Website	link	

1.3	Information relating to Organisations the College works in partnership with.			On request. Contact: clerk@centralsussex.ac.uk	
1.4	Location and contact details		College Website	link	
1.5	College Life		College Website	link	

What we spend and how we spend it

Financial Information relating to projected and actual income and expenditure, procurement, contracts and financial audit.

2	Class	Documents	Format	Contact	Fee
2.1	Funding Income			On request contact: clerk@centralsussex.ac.uk	
2.2	Budgetary and account information			For further information contact: clerk@centralsussex.ac.uk	
2.3	Financial Regulations and Procedures	Financial Regulations	College Website	link	

2.4	Procurement and tender procedures and reports	Financial Regulations	College Website	link	
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What our priorities are and how we are doing

Strategies and plans, performance indicators, audits, inspections and reviews

3	Class	Documents	Format	Contact	Fee
3.1	Academic quality and standards		College Website	On request contact: clerk@centralsussex.ac.uk	
3.2	External review Information	OFSTED Report	Website	link	
3.3	Government and Regularity Reports			On request contact: clerk@centralsussex.ac.uk	

Decision Making processes and records of decisions.

4	Class	Documents	Format	Contact	Fee
4.1	Minutes from Governing Body,	Corporation Minutes	College Website	link	

Current written protocols, policies and procedures for delivering our services and responsibilities

5	Class	Documents	Format	Contact	Fee
5.1	Policies and procedures for conducting College business	Instrument and Articles of Government Code of Conduct for Corporation Members Standing Orders for the Corporation	Website College Website College Website	link link link	
5.2	Information Requests	Freedom of Information Data Protection Environmental Information requests General Information	College Website College Website College Website	Link Link Link Contact info@centralsussex.ac.uk	
5.3	Strategy	Strategic Directions 2014-2019	College Website	link	
5.4	Information relating to student services	Student Policies listed in the Student Handbook	College Website	link	

5.5	Information relating to Employer Services	Employer Charter General information	College Website College Website	link link	
5.6	Procedures and policies relating to Human Resources	Whistleblowing Procedure	College Website	link	
5.7	Procedures and policies relating to recruitment			On request contact: clerk@centralsussex.ac.uk	
5.8	Equality & Diversity	Equality & Diversity	College Website	link	
5.9	Health & Safety			On request contact: clerk@centralsussex.ac.uk	
5.10	Estate Management			On request contact: clerk@centralsussex.ac.uk	
5.11	Complaints Procedure	Customer Complaints Procedure	College Website	link	
5.12	Records Management and personal data policies			On request contact: clerk@centralsussex.ac.uk	

Current Maintained lists and registers

6	Class	Documents	Format	Contact	Fee
6.1	Information the College is legally required to hold in publicly available registers			On request contact: clerk@centralsussex.ac.uk	

Information about the services we offer, including leaflets, guidance and newsletters

7	Class	Documents	Format	Contact	Fee
7.1	Information on the services offered by the College		College Website	www.centralsussex.ac.uk For further information contact: info@centralsussex.ac.uk	
7.2	Prospectus and course content		College Website/ Document	www.centralsussex.ac.uk refer to Courses	
7.3	Local campaigns	News and Events	College Website	www.centralsussex.ac.uk refer latest news on the home page	

