



HOMESTAY ACCOMMODATION Student Terms & Conditions

This factsheet is intended to provide guidelines and information for your stay with a homestay provider. It is important that you read and understand the information within this document and if you have any questions please contact Student Support (details on page 2). The College's role is to act as a facilitator helping to achieve a harmonious relationship between students and homestay providers. Both parties are responsible for their own rent agreements and a rent book is provided to track the payments made.

ACCOMMODATION OFFERED	
This includes all bills except the homestay provider's telephone bill and it is at the homestay provider's discretion to do the student's laundry	
FULL BOARD <input type="checkbox"/> £125.00 per week Bed, breakfast and evening meal + lunch at the week-end	SELF CATERING <input type="checkbox"/> £95.00 per week Bed and access to kitchen facilities

From the outset you are required to pay a refundable deposit of two weeks rent to the homestay provider. Upon your departure from the homestay provider the deposit should be repaid in full, if you have not neglected or damaged the Homestay provider's property or furniture.

NOTICE PERIOD

1. Homestay providers offer accommodation on the understanding that the room will be let for a complete academic term.
2. You must inform the College of your confirmed dates of stay with the homestay provider so that your place is secured.
3. You or the homestay provider have to give a minimum of one weeks notice to leave the homestay accommodation. The charges for leaving the accommodation will be agreed between you and the homestay provider.

HOLIDAYS

1. During any holiday periods it may be possible to agree for your belongings to be stored in your room with the homestay provider - please agree this in advance.
2. A retainer rent is normally charged for this service and to secure your room - £45 p/week during Christmas and Easter holidays, £10 p/week during the summer break.

MEDICAL ADVICE

1. It is important that you register with a local doctor or dentist - you will require your National Health Medical Card.
2. Please note that your health is not the responsibility of your homestay provider.



Listed below are some homestay rules that will help you during your stay:

- Please do not use the homestay's telephone without prior permission as all outgoing calls must be paid for.
- If you want your homestay provider to do your washing, drying and ironing please ensure that this is agreed at the beginning of your stay as there may be an additional charge.
- If you want to do your own laundry, please agree a regular time when it will be convenient.
- It is important that you confirm meal times with your homestay provider.
- If you are self catering please agree a regular daily time when it is convenient to use the kitchen facilities.
- Agree a regular daily time to use the bathroom facilities.
- You are not normally expected to be in your homestay during the hours 9am-5pm Monday to Friday unless you have agreed this with the homestay provider
- If you want to entertain guests please ask your homestay provider's permission in the morning or evening before their arrival.
- If you are going to be out later than 11pm please let your homestay provider know.
- If you lose the house keys please tell the Homestay provider as soon as possible. You must pay for a replacement.
- You will be expected to repair/replace any breakages or damage due to carelessness other than the usual wear and tear.

REMEMBER TO:

- Keep your bedroom clean, tidy and make the bed.
- Take out your empty plate, cup or bowl and wash up.
- Turn any lights, TV's, PC's and heaters off when not in use.
- When you leave the house make sure it is locked and secure and close any windows you have opened.
- Clean up in the kitchen or bathroom after use.
- Leave the bathroom/toilet clean and tidy as you found it.
- Hang wet washing outside but if this is not possible use a clothes airer.
- Don't expect your homestay provider to give you a meal when you get in late at night.
- Remember you're a lodger not the owner!

Please sign and return one copy of this form to the address below and keep the 2nd copy for your records.

Student Support
Central Sussex College
College Road Crawley
West Sussex RH10 1NR
Tel. 01293 442205, email. Imoore@centralsussex.ac.uk

Signed:

Date:
